

HAMBLETON DISTRICT COUNCIL

Report To: Annual Council
13 May 2014

From: Chief Executive

Subject: ALLOCATION OF SEATS AND APPOINTMENTS TO COMMITTEES AND OUTSIDE BODIES

1.0 SUMMARY:

1.1 The purpose of this report is to facilitate the appointment of Committees and Outside Bodies.

2.0 COMMITTEES FOR 2014/15:

2.1 In accordance with the Council's Constitution, the Council is requested to appoint Committees. Council resolved in December 2013 that, with effect from the Annual Meeting, there would be changes to the Committee structure of the Council. This report reflects those changes.

3.0 ALLOCATION OF SEATS:

3.1 Committees must be constituted on the basis of available seats being allocated in accordance with the Council's overall political proportionality (so far as is "reasonably practicable") unless some other basis of allocation has been approved without any Member voting against the proposal.

3.2 Normally, the allocation of seats on Committees must be in accordance with the principles set out below. In summary they provide that:-

- (i) representation on Committees must, so far as possible, be proportional to the number of Members any political Group has on the Council as a whole;
- (ii) because seats on Committees and Sub-Committees are allocated to Groups proportionally to the Group's size, the remaining seats on Committees need to be allocated to Members who are not part of a Group. There are currently no Members who are not part of a Group.

3.3 The allocation of seats is a two-stage process:-

- (i) Council determines seat allocation to each Group further to the rules of proportionality. The allocation is largely self-determining and depends on the size of each Group. Final adjustment is required by Council to ensure that no Group is over represented. These adjustments are decisions of the Council, which the views of Groups may assist;

- (ii) when the Council has determined the allocation of seats between Groups, the Council must decide which Members sit on which Committees. In carrying out this process the Council must follow the wishes expressed by Groups and can consider (but is not compelled to follow) the wishes of Members who are not part of a Group.

3.4 All political Groups have been notified of their proposed allocations across all Committees as described in this report which represents the best proportional fit and have been asked to express their wishes as to which Member sits on which Committees.

3.5 The total number of seats allocated to each particular Group on all Committees must be in the same proportion as is borne by the number of Members of that Group on the Council. If the Committees set out in Annex 'A' are appointed there will be 30 seats on Committees of the Council to which the proportionality rules would apply. This would mean seats are allocated to the political Groups on the following proportional basis:-

Conservative Group	= 84% of seats	25 seats
Liberal Democrat Group	= 4.5% of seats	2 seats
Independent Group	= 11.5% of seats	3 seats

3.6 Proportionality does not apply to the appointment of the Cabinet.

3.7 The Council is required to have provision for crime and disorder issues to be scrutinised from time to time. It is therefore recommended that this role continues to be performed by the Scrutiny Committee.

3.8 The Licensing and Appeals Hearings Panel will comprise three Members drawn from a pool on a rota basis. It is recommended that the pool contain seven Members, five from the Conservative Group and one each from the other two Groups. It will be necessary to waive the requirement for political proportionality on this Panel.

3.9 The Standards Hearings Panel comprises three elected Members drawn from a pool on a rota basis. It is recommended that the pool contain seven Members, five from the Conservative Group and one each from the other two Groups. The rules on proportionality will need to be waived by Council.

3.10 Nominations from each of the Groups based on the Committees in Annex 'A' are contained in Annex 'B' to this report.

4.0 OUTSIDE BODIES:

4.1 The constitution of the Council sets down the main role and responsibilities of Members representing the authority on Outside Bodies.

4.2 A list of the Outside Bodies to which appointments are made is attached at Annex 'C'. Those requiring an appointment at this meeting are indicated with an asterisk together with a suggested appointee from the Leader of the Council.

4.3 The appointee(s) will serve on the Outside Body until the next election of the full Council unless the governing rules of the Outside Body determine a different period.

5.0 THE NORTH YORKSHIRE BUILDING CONTROL PARTNERSHIP

- 5.1 The North Yorkshire Building Control Partnership is a Joint Committee involving Hambleton and other North Yorkshire Councils. Hambleton has one Member on the Board. It is therefore recommended that the Cabinet Portfolio Holder for Customer Services be appointed as the representative on the Partnership.

6.0 THE NORTH YORKSHIRE POLICE AND CRIME PANEL

- 6.1 Council has previously approved in principle its involvement in the North Yorkshire Police and Crime Panel which performs a scrutiny role in connection with the new Police Commissioner.
- 6.2 The Panel is technically a Joint Committee of the County Council, City of York Council and each District Council in the County. Each authority will nominate one Member (two from the City of York) but the total membership of the Panel must be politically proportionate across North Yorkshire. If the Leader of the Council is appointed, this (taken with other proposed appointments) will fit with political proportionality. It is therefore recommended that the Leader is appointed to the Joint Committee.

7.0 THE PARKING AND TRAFFIC REGULATION OUTSIDE LONDON ADJUDICATION JOINT COMMITTEE:

- 7.1 The Parking Adjudication Joint Committee is made up of all Councils outside London operating Civil Parking Enforcement. It oversees the operation of adjudication "appeals" against parking tickets. The Council has one Member on the Committee and this has been the Cabinet Portfolio Holder for Customer Services and Asset Management.

8.0 RECOMMENDATIONS:

- 8.1 It is recommended that:-

- (1) the Council appoints the Committees indicated at Annex 'A';
- (2) proportionality rules be waived in respect of the membership of the Licensing and Appeals Hearings Panel and the Standards Hearings Panel;
- (3) Membership of the Committees be that shown at Annex 'B';
- (4) the Council appoints as the Council's representatives on Outside Bodies identified with an asterisk within Annex 'C those Members indicated against those Outside Bodies;
- (5) the Scrutiny Committee be responsible for crime and disorder issues;
- (6) the Cabinet Portfolio Holder for Customer Services and Asset Management be appointed as the representative on the North Yorkshire Building Control Partnership;
- (7) the Leader of the Council be appointed as the District Council's Member of the North Yorkshire Police and Crime Panel;

- (8) the Cabinet Portfolio Holder for Customer Services and Asset Management be appointed as the representative on The Parking and Traffic Regulation Outside London Adjudication Joint Committee.

PHILLIP MORTON

Background papers: None

Author ref: JI/GN

Contact: Justin Ives
Director of Support Services
Direct Line No: (01609) 767022

Gary Nelson
Head of Legal and Information Services
Direct Line No: (01609) 767012

130514 Allocation of Seats

ANNEX 'A'

	Conservative Group	Independent Group	Liberal Democrat Group	TOTAL
Scrutiny Committee	9	1	1	11
Planning Committee	10	1	1	12
Audit, Governance and Standards Committee	6	1	0	7
	25	3	2	30

Committee	Conservative Group	Independent Group	Liberal Democrat Group	TOTAL
Standards Hearings Panel	5	1	1	7
Licensing and Appeals Hearings Panel	5	1	1	7

Scrutiny (11)

<u>Conservative Group</u> (9)	<u>Independent Group</u> (1)	<u>Liberal Democrat Group</u> (1)
Mrs C S Cookman Mrs F M Greenwell G J F Key Mrs I Sanderson Mrs S A Shepherd A Wake Mrs J Watson S Watson A W Wood	K Billings	B Griffiths

Audit, Governance and Standards Committee (7)

<u>Conservative Group</u> (6)	<u>Independent Group</u> (1)	<u>Liberal Democrat Group</u> (0)
R A Baker G W Dadd R W Hudson J N Smith Mrs C Patmore Mrs J Watson	M Rigby	

Planning Committee (12)

<u>Conservative Group</u> (10)	<u>Independent Group</u> (1)	<u>Liberal Democrat Group</u> (1)
D E Adamson P Bardon D M Blades G W Ellis K G Hardisty J Noone C Rooke P Sowray Mrs M Skilbeck D A Webster	J Coulson	Mrs J A Griffiths

Licensing and Appeals Hearings Panel Pool (7)

<u>Conservative Group</u> (5)	<u>Independent Group</u> (1)	<u>Liberal Democrat Group</u> (1)
P Bardon K G Hardisty Mrs F M Greenwell Mrs I Sanderson Mrs C Patmore	A Robinson	Mrs J A Griffiths

Standards Hearings Panel Pool (7)

<u>Conservative Group</u> (5)	<u>Independent Group</u> (1)	<u>Liberal Democrat Group</u> (1)
G W Dadd R W Hudson K R Kirk Mrs C Patmore J N Smith	M Rigby	B Griffiths

BODIES APPOINTED BY COUNCIL

Term of Office Expires May 2015 Unless Stated or Otherwise Specified by the Outside Body

Note: only those bodies marked with an asterisk require appointment

Name of Body	No of Places	Representative or Independent	Appointee 2014/2015
*Hambleton and Richmondshire Citizens' Advice Bureau (Board of Trustees)	1	Independent	1 Member (currently vacant)
Hambleton Arts	1	Representative	Portfolio Holder for Leisure and Health
Hambleton Community Safety Partnership	1	Representative	Portfolio Holder for Customers
Hambleton Over 50s Forum	1	Representative	Portfolio Holder for Customers 2 Year Term expires AM 2016
Howardian Hills AONB	1	Representative	Councillor Mrs C S Cookman Term expires AM 2015
*Internal Drainage Boards (One appointee represents all the IDB's)	1	Independent	3 Year Term expires AM 2017 Appoint: Councillor R A Baker
Local Government Association	1	Representative	Leader of Council
Local Government Association Rural Commission	1	Representative	Leader of Council
Local Government North Yorkshire and York	1	Representative	Leader Substitute: Deputy Leader
Local Government North Yorkshire and York Housing Board	1	Representative	Portfolio Holder for Housing, Planning and Waste
Local Government North Yorkshire and York Spatial Planning and Transport Member Board	1	Representative	Deputy Leader of Council
Local Government, Yorkshire and Humber	1 + Sub	Representative	Leader of Council
Local Government, Yorkshire and Humber Employers' Forum	1	Representative	Deputy Leader of Council
North York Moors National Park Committee	1	Representative	Councillor D Hugill – Term expires AM 2015
*North Yorkshire County Council Hambleton Area Committee	2	Representative	4 Year Term expires AM 2017 Appoint Councillors: D E Adamson A Wake
North Yorkshire Local Transport Body	1	Representative	Portfolio Holder for Housing, Planning and Waste
North Yorkshire Pension Fund Advisory Panel	1	Representative	Deputy Leader of Council

Name of Body	No of Places	Representative or Independent	Appointee 2014/2015
*North Yorkshire Scrutiny of Health Committee	1	Representative	Appoint: Councillor P Bardon Sub: Councillor D M Blades
*Stokesley and District Community Care Association (Trustee)	1	Representative	Appoint: Councillor Mrs B S Fortune Term expires AM 2015
*Thirsk and Sowerby Swimming Baths Charity	5	Independent	Appoint Councillors: D A Adamson R A Baker P Bardon G Dadd M S Robson
Welcome to Yorkshire	1	Independent	Deputy Leader
*Yorkshire Energy Partnership Ltd	1	Representative	Appoint: Councillor S Watson